

ENVIRONMENTAL MANAGEMENT

The aim of Pro Finish Shop Fitting & Interiors P/L is to undertake the construction of all projects in full consideration of their environmental impact during the course of the works.

To this end, project specific Environment Management Plans are designed to embrace the environmental issues required both in terms of Contract and generally as an environmentally friendly contractor.

MANAGEMENT STRATEGY

- Site environmental induction to address location of; and protective measures for, utility services.
- Identify, mark and protect utility services (Electricity, Water, Gas, etc). Utilise “dial-before-you-dig” services.
- Ensure all necessary interruptions to utility services are planned and communicated to all relevant persons and Authorities.
- Establish temporary site offices, amenities and ablution facilities, including provision for sanitary waste, in accordance with the requirements of the Council, all relevant Acts and Regulations and industry best practice.
- Remove all temporary buildings and facilities from site when no longer needed and make good all disturbed areas, including landscaping where required.
- Site environmental induction to address the issue of water quality and protective measures to prevent avoidable discharge into; or contamination of waterways or established drainage systems.
- Site environmental induction to address issue of land contamination and storage and handling of hazardous goods and fuels.
- Site environmental induction to address the issue of waste management and protective measures to prevent environmental incidents caused by inappropriate methods of disposal of end waste.
- Site environmental induction to address the issue of vibration and protective measures to prevent disturbance/incidents caused by vibration.
- As far as practical identify and isolate high-risk areas where possible.
- Site environmental induction to address the issue of noise and protective measures to prevent “unreasonable” noise caused by construction activities.
- Control, minimise or avoid contaminant emissions to the atmosphere caused by rising dust, vehicle/plant emissions, noxious fumes/odours or paint spraying activities.
- Ensure all necessary after hours work is planned and communicated to all relevant persons and Authorities.
- As far as possible, plan all construction activities for normal daytime work.
- Soil investigation to determine the level of salinity hazard.

- Investigate indicators of salinity in surrounding buildings.
- Minimise moisture contact to building materials.

CONSULTATION

Pro Finish Shop Fitting & Interiors P/L undertake to advise adjacent property/managers of the timing and duration of activities likely to give rise to environmental concerns e.g. groundworks.

Similarly, to avoid possible inadvertent activation of security systems, managers of adjacent builders shall be advised of any activities that are proposed to be undertaken outside standard hours.

A list of adjoining building owners, managers with their business and out-of-hours contact numbers shall be maintained on the project records together with notations of pertinent advices.

ENVIRONMENTAL COMPLAINTS

The Pro Finish Shop Fitting & Interiors P/L Project Manger and or the Project Environmental Officer shall investigate all environmental complaints which shall be recorded on the project records.

The Register will detail the nature of any complaint and the proposed course of action considered necessary

Where considered appropriate Pro Finish Shop Fitting & Interiors P/L shall notify the Client or the Client's Representative if complaints arise.

Complaints received by the Client or the Client's Representative may also be registered on the project records and be subject to investigation by Pro Finish Shop Fitting & Interiors P/L as appropriate.

ENVIRONMENTAL INCIDENTS

Should an environmental incident occur during the course of the works Pro Finish Shop Fitting & Interiors P/L will take prompt action to minimise any impact and inform the Client or the Client's Representative accordingly.

Subcontractors who become aware of an environmental incident shall report the matter to Pro Finish Shop Fitting & Interiors P/L in the first instance.

Where necessary Pro Finish Shop Fitting & Interiors P/L shall seek the advice of the Relevant Authorities and undertake their advice and instructions. Where obligated, all incidents will duly be reported.

ENVIRONMENTAL TRAINING

As part of their site induction/training all personnel engaged in the works shall be made aware of the provisions of this Environmental Plan in order to promote a general awareness of the environment and to minimise any potential impact to it.

ISSUE & CONTROL OF THE ENVIRONMENTAL MANAGEMENT PLAN

The Project Manager is responsible for the issue of the Environmental Management Plan.

A complete list of EMP holders, together with the revision records, is to be held and maintained on project records.

Revisions to the Environmental Management Plan are to be made to reflect the environmental requirements of the Project. Such revisions shall be numbered consecutively and effected by replacement of the whole document.

The Project Manager will distribute all revisions of the Plan to all registered holders.

It will be the responsibility of all registered plan holders to update the plan assigned to them and destroy the obsolete copy.

Environmental Coordinator

The Pro Finish Shop Fitting & Interiors P/L Environmental Coordinator represents Pro Finish Shop Fitting & Interiors P/L on all environmental matters pertinent to the Environmental Management System, as established by the Company.

The Pro Finish Shop Fitting & Interiors P/L Environmental Coordinator is responsible for:

- (a) Assisting management (Project Manager) with the implementation of the Environmental Management Plan.
- (b) Monitoring the effectiveness of the environmental System

The Pro Finish Shop Fitting & Interiors P/L Environmental Coordinator is authorised to require all employees to comply with the provisions of the documented Environmental Management System and may issue directions to that effect.